



ChatAble

V3 User Guide



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# 1. Introduction to ChatAble

ChatAble 3 is the latest iteration of Therapy Box's grid and scene communication app: packed with a tonne of features to make the app a more comprehensive AAC solution, and easier to edit as well.

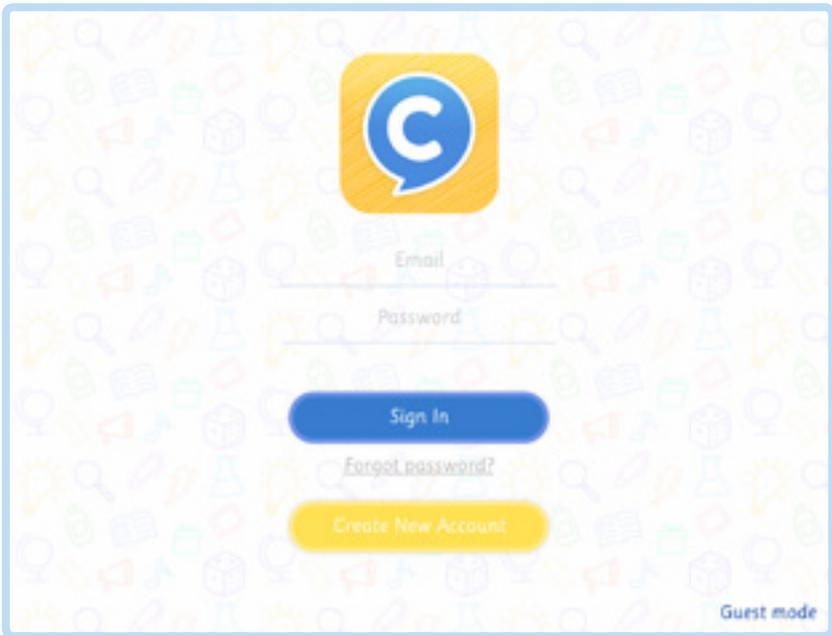
ChatAble is designed for people with autism, cerebral palsy, aphasia and a range of users who require aided communication.

We've tried to make ChatAble as simple to use as possible, whilst retaining maximum custom usability, and having the capacity for any size of vocabulary.

## 2. ChatAble 3 Quick Setup

One of the new features in ChatAble 3 is the option to create an online cloud account. This has a number of benefits: it's easy to transfer content between multiple devices and it makes your content much safer if you lose your iPad or if you need to uninstall the app for any reason (as it will still be saved on your cloud account, even when it isn't on a physical device).

If you already have a Therapy Box cloud account you can log straight in.



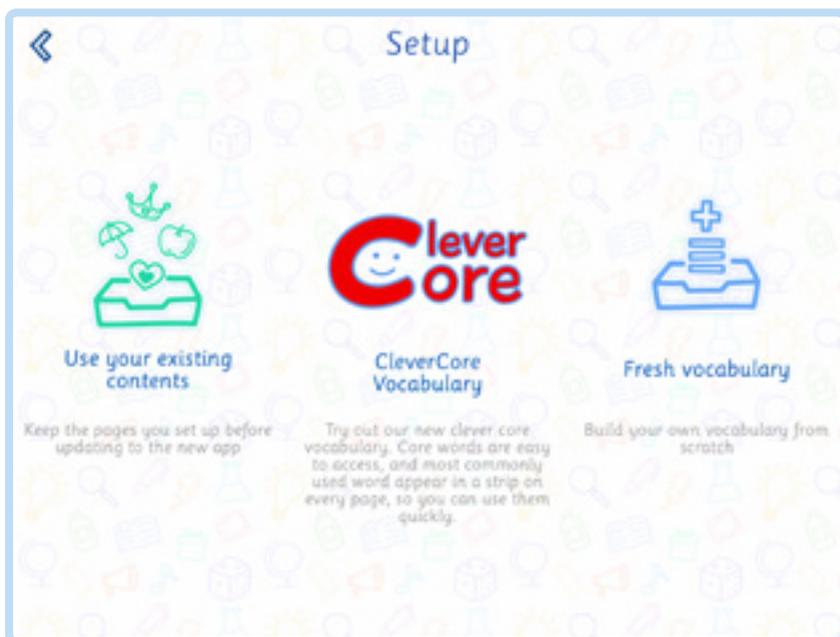
Create New Account

Otherwise, you can create a new account.

Guest mode

If you don't want a cloud account, simply tap on 'Guest Mode'!

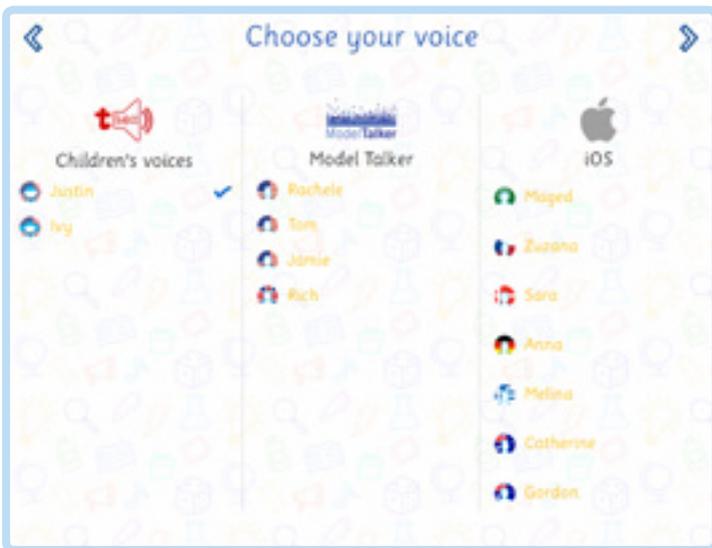
After you login or sign up you can choose which vocabulary set you'd like (choose from: Clever Core for Kids, Clever Core for Teens, Clever Core for Adults) or start with a blank app and build your own vocabulary from the foundation up.



The Clever Core vocabulary has 3 versions to best fit your communication level. Tap the level you want to use, and the language type, then tap the forward arrow to move on.



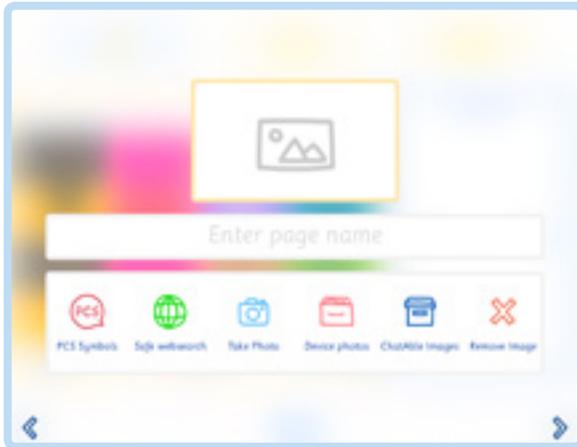
If you have chosen fresh vocabulary, the next step is to choose your voice. You can change your voice whenever you want by going into the "Voice" section within Settings. ChatAble now contains two childrens' voices from Ivonna (one male, one female). You'll see these in the list on the left.



You are now ready to start! If you decided to use either the Clever Core or ChatAble 2 vocabulary, then you will open your home page. If you decided to start with a fresh vocabulary, then you will be directed to the editing section to set up your first page.

### 3. Create a New Page

The first step is to give a name to your new page and choose the picture that will be the page preview in the app.



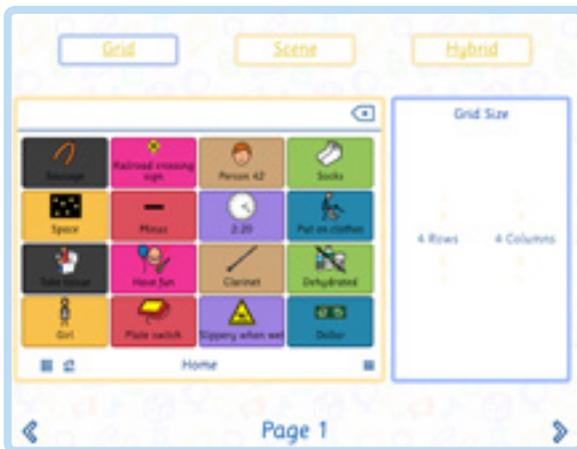
Tap the forward arrow to move to the next screen and choose your page type. We offer 3 different types of page: grid (\*page no\*\*), scene (\*\*page no\*\*) and hybrid (\*\*page no\*\*).

### 4. Grid

Choose the size of your grid (you may set a maximum of 10x10 rows and columns).



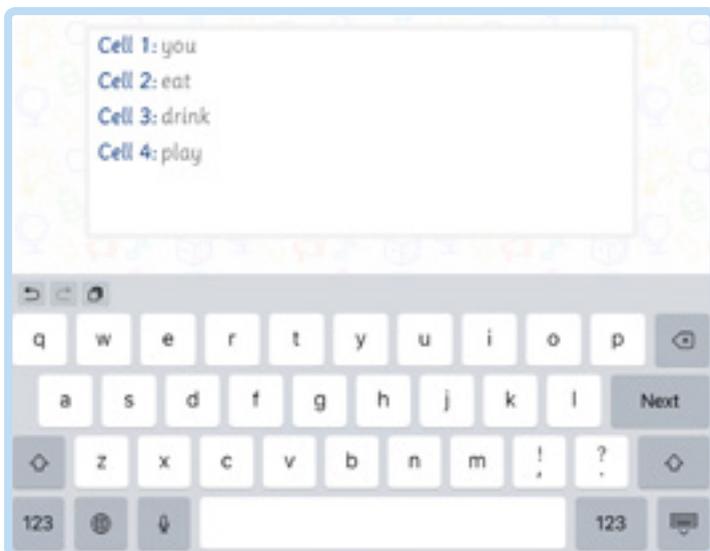
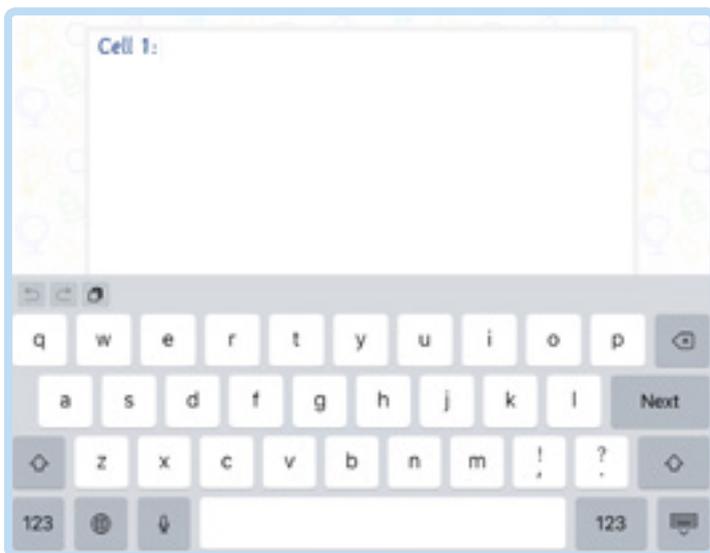
Tap on the forward arrow to start making cells.



With this new version of ChatAble we have introduced two new ways to populate your grid really quickly: "GoGo! Add" and the "GoGo! Scan".

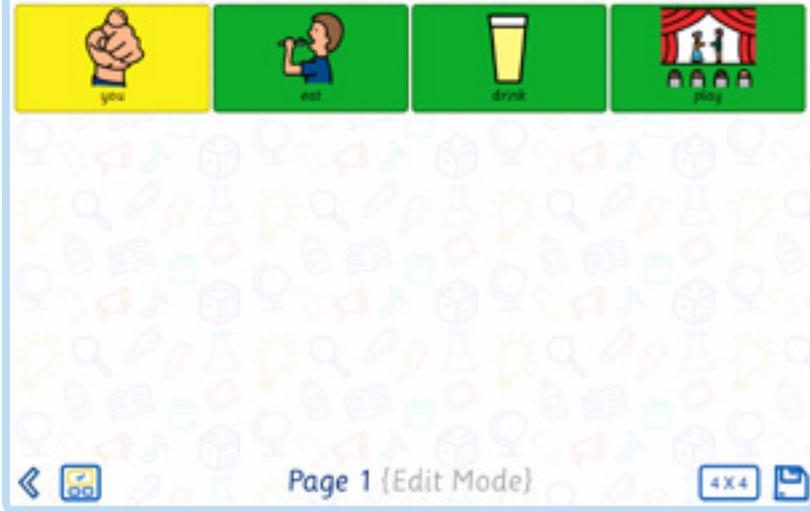
## 5. GoGo! Add

With this new feature you can build grids really quickly. Start by naming all the cells you want to add to the page. Every time you press "next" you'll be adding a new cell.



When you finish, drop the keyboard and tap on the forward arrow in the bottom right corner of the screen. The app will create a page using the cell labels to automatically search for and select appropriate PCS symbols. A screen will appear with your newly created grid.

Tap on cells you wish to edit, then tap on the edit button to enter edit mode.  
Press on the back button to resize the page (change the number of rows/  
columns). Tap and hold any cell to rearrange the page or to remove cells.



4 X 4

You can change the size of the page by tapping on the grid button in the bottom right corner.



To delete one or more cells, tap on the cell(s) you wish to remove, then tap on the red "x" icon in the bottom right corner of the screen.



To edit one or more cells, tap on the cell(s) you wish to edit, then tap on the green pencil icon in the bottom right of the screen.



Tap on the message window icon in the bottom left to show or hide the message window for the page you are editing.

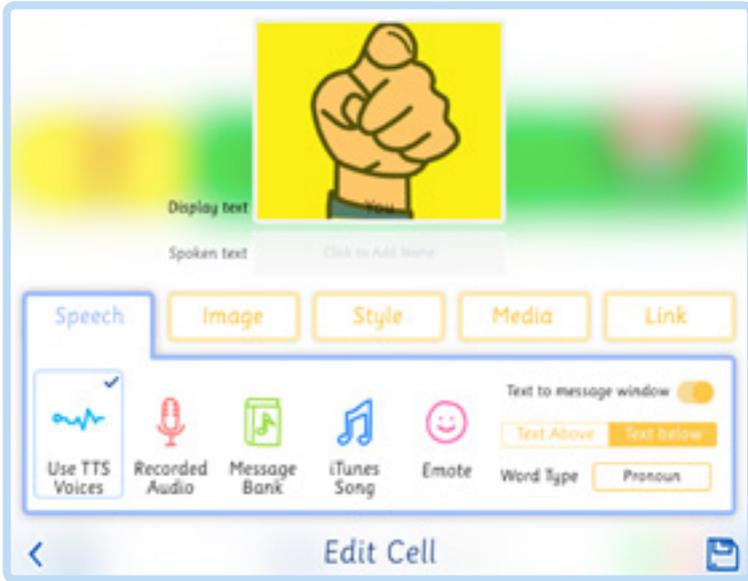


Tap on the save icon when you are ready to finalise your page.

# Cell Editing Options

## Cell Label

The cell label is shown on the screen, in a textbox named "Display text". You can remove this or change the display text. Below this is a textbox named "Spoken text". If you leave this blank, the app will automatically use the display text as the text to put into the message window and/or read aloud. If you want the display text to be different from the spoken text, all you need to do is tap on the Spoken text box and add some new text.

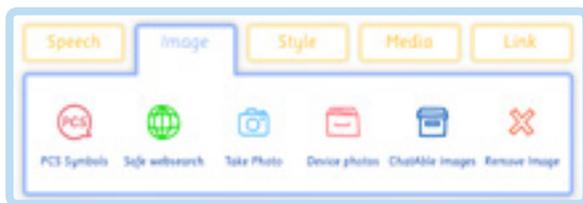


## Speech

Under the speech header, you have all the options relating to how the app will speak when the cell is tapped. If you want the spoken text to be read aloud using a synthetic voice, tap on [Use TTS Voices](#). You can also [record your own voice](#), [select an iTunes song](#), or [select an emotion sound](#) to play.

If you don't want the app to make any sound when the cell is tapped on, uncheck all of the options (tap on whichever option is marked with a tick: this will deselect it). If you don't want the spoken text going into the message window, turn [Text to message window](#) off.

You can move the text wherever you want by dragging it. ChatAble will have automatically tagged the word as a certain type (noun, adjective, etc). If the automatic tagging was incorrect, you can change that here (this is important if you are using Fitzgerald colouring or Naturally grammar options).



## Image

You can replace the image that was selected automatically. Tap on the category of image you would like to use. Choose from:

**PCS Symbol Library:** Core, Addenda, Thin line are all included as standard .

**Safe web search:** child-friendly Bing search - internet access is required.

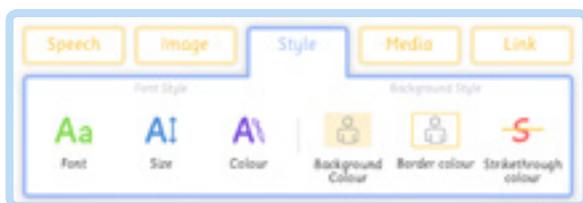
**Take photo:** use the iPad's camera to take an image on the spot.

**Device photos:** find a suitable image in your iPad gallery.

**ChatAble image:** select from a series of stock images.

**Remove image:** it's fine if you don't want an image, tap on remove image to deselect the picture from your cell.

Pinch to zoom in or out, move and rotate the image as you want.



## Style

Change the look of the cell.

**Font:** all of the standard Apple fonts are offered, in addition to a selection of more accessible fonts, such as Tiresias infont, which was developed with RNIB for people with visual impairment.

**Font size:** give more or less focus to your cell text by increasing or decreasing the font size.

**Font Colour:**

**Background colour:** change the colour of the cell background. ChatAble can automatically alter background colour according to Fitzgerald colour coding, but if you have a preferred colour scheme, you can alter that here.

**Border colour:**

**Strikethrough colour:** place a strikethrough in the text.



## Media

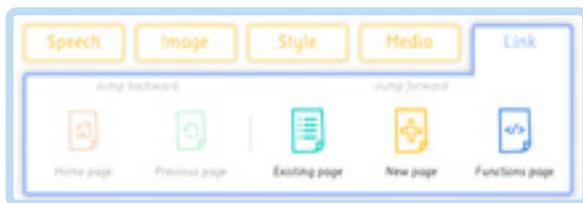
If you want easy access to websites or videos, add them into a cell. When you activate a cell in communication mode, it will play the media that you have saved within it.

**Record video:** take a video on the spot. You'll have a chance to review before saving.

**Video gallery:** if you already have a video saved to your iPad, you can add it here.

**YouTube:** search through all of YouTube for a video you love or which illustrates your point.

**Webpage:** link to a webpage, which will open in a simple, accessible browser.



## Link

If you tap on a linked cell, it will open up a new page, so you can navigate through the app by tapping on cells that you've created. There are some different options here.

**Home Page:** links you back to whichever page you have set as home (you can change this through settings).

**Previous page:** turns the cell into a back button. You'll be taken back to whichever page you were on previously. This is useful if you're linking to a page from several different locations.

**Existing page:** link to a page you've already created.

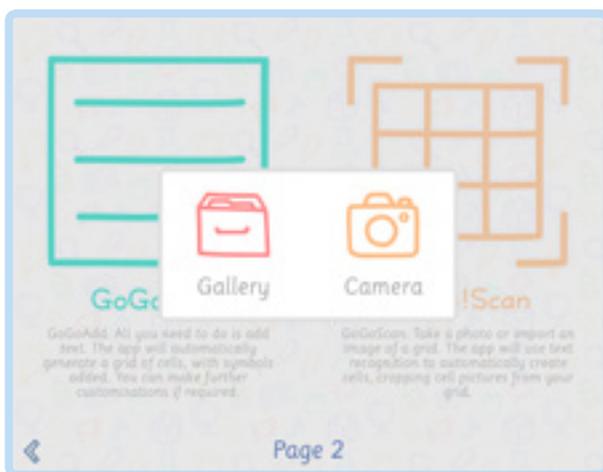
**New page:** If you know you want to link to a page, but you haven't built that page yet, choose New Page. You'll be able to link to your new page and set it up at the same time.

**Function Page:** Link to your timetable, one of the writing inputs (keyboards and handwriting), your communication books, or the play time section.

## 6. GoGo! Scan

This innovative function allows you to create a grid page by taking a picture of a communication board. In few easy steps you can create a digital version of your communication boards!

You can use a picture on your device or take a picture of your communication board.



Resize your picture to better fit the screen, then drag and drop the grid to centre the hotspot. Now you can set the hotspot: you can scan the text, the picture, or both together.

Tap on the single hotspot to adjust it.

Tap on "GO!" and let ChatAble create the page. Before saving the page you can review the cells and customise it. Tap on the save icon and use your digital version of your communication board!

## 7. Scene



Scenes need a background image. If you want to take a picture on the spot, tap [Capture from Camera](#). The preview window on the left of the screen will turn onto a camera. Frame the image you want to use, then tap anywhere on the image to take a photo.

If you already have a suitable image saved on your iPad, choose [Capture from Library](#). If you want to look on the internet for an image, choose [Safe websearch](#). ChatAble also comes with a full library of [PCS symbols](#) and a collection of [ChatAble Images](#) stock photos which can all be used as a scene background.

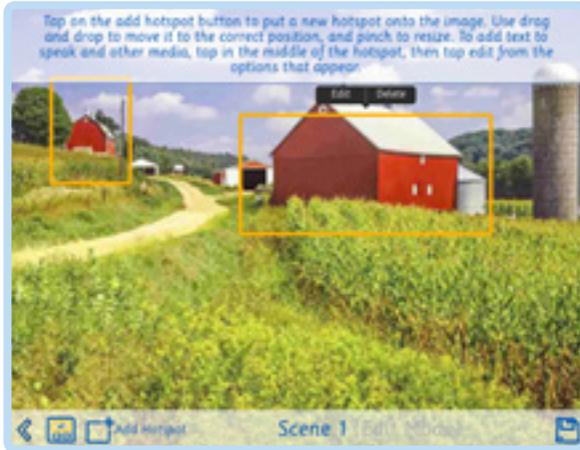
You can resize your visual scene image using the pinch-to-zoom, move and rotate it as you prefer.

# Adding a Hotspot

After you have found or taken the background image you want to use, you'll need to start creating some hotspots.



Tap on the next arrow in the bottom right of the screen to go into the hotspot editor.



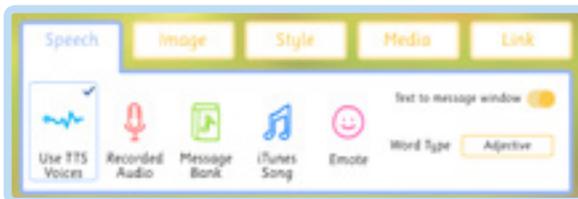
Tap on the add hotspot button on the bottom of the screen.

Tap and hold on the hotspot to drag it over the portion of the background image that you wish to highlight. Hotspots can be resized by holding on one of the corners and dragging in the direction you'd like the shape to expand. Tap on the **edit** button to enter the Edit Hotspot Mode (if you don't see the edit option, tap in the centre of the hotspot).

# Editing a Hotspot

## Text

If you want to put text into the message window, tap on the text box and write out the text you want to add.



## Speech

Under the speech header, you have all the options relating to how the app will speak when the hotspot is tapped. If you want the spoken text to be read aloud using a synthetic voice, tap on **Use TTS Voices**. You can also **record your own voice**, **select an iTunes song**, or **select an emotion sound** to play.

If you don't want the app to make any sound when the hotspot is tapped, uncheck all of the options (tap on whichever option is marked with a tick: this will deselect it).



## Image

You can programme an image to go into the message window when you activate the hotspot. Tap on the category of image you would like to use. Choose from:

[PCS Symbol Library](#): Core, Addenda, Thin line are all included as standard .

[Safe web search](#): child-friendly Bing search - internet access is required.

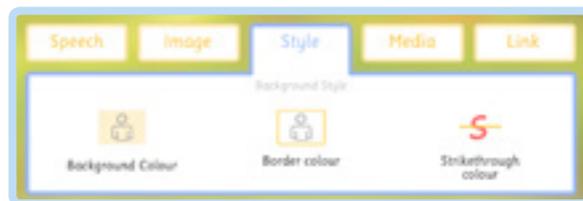
[Take photo](#): use the iPad's camera to take an image on the spot.

[Device photos](#): find a suitable image in your iPad gallery.

[ChatAble image](#): select from a series of stock images.

[Remove image](#): it's fine if you don't want an image, tap on remove image to deselect the picture from your cell.

Pinch to zoom in or out, move and rotate the image as you want.



## Style

Change how your hotspot appears on the page.

[Background colour](#): change the colour of the hotspot background. They are completely transparent by default.

[Border colour](#):

[Strikethrough colour](#): place a strikethrough in the text.



## Media

If you want easy access to websites or videos, add them into a hotspot. When you activate a hotspot in communication mode, it will play the media that you have saved within it.

[Record video](#): take a video on the spot. You'll have a chance to review before saving.

[Video gallery](#): if you already have a video saved to your iPad, you can add it here.

[YouTube](#): search through all of YouTube for a video you love or which illustrates your point.

[Webpage](#): link to a webpage, which will open in a simple, accessible browser.



## Link

If you tap on a linked hotspot, it will open up a new page, so you can navigate through the app by tapping on cells that you've created. There are some different options here.

**Home Page:** links you back to whichever page you have set as home (you can change this through settings).

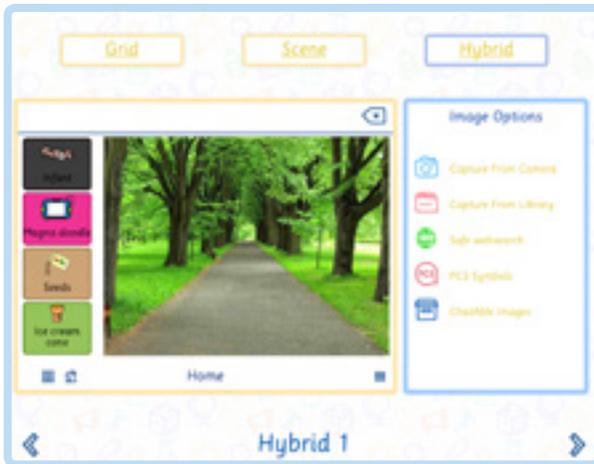
**Previous page:** turns the hotspot into a back button. You'll be taken back to whichever page you were on previously. This is useful if you're linking to a page from several different locations.

**Existing page:** link to a page you've already created.

**New page:** If you know you want to link to a page, but you haven't built that page yet, choose New Page. You'll be able to link to your new page and set it up at the same time.

**Function Page:** Link to your timetable, one of the writing inputs (keyboards and handwriting), your communication books, or the play time section.

## 8. Hybrid



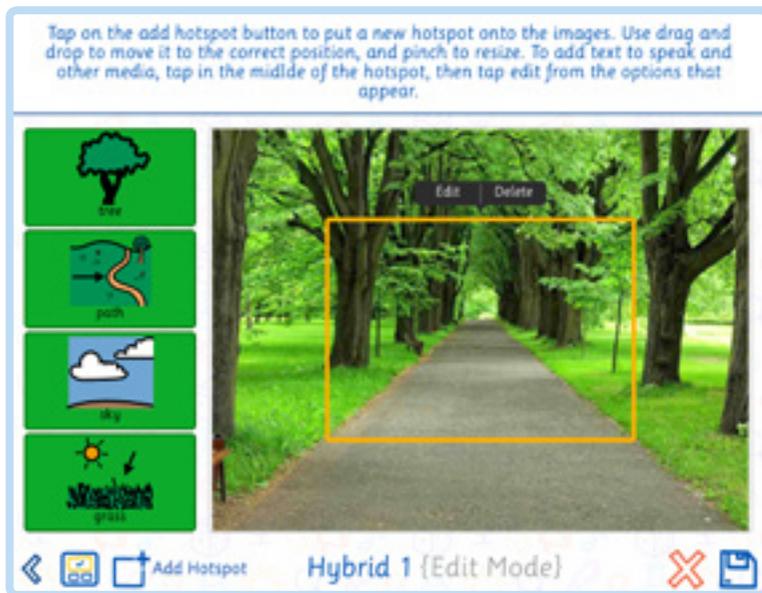
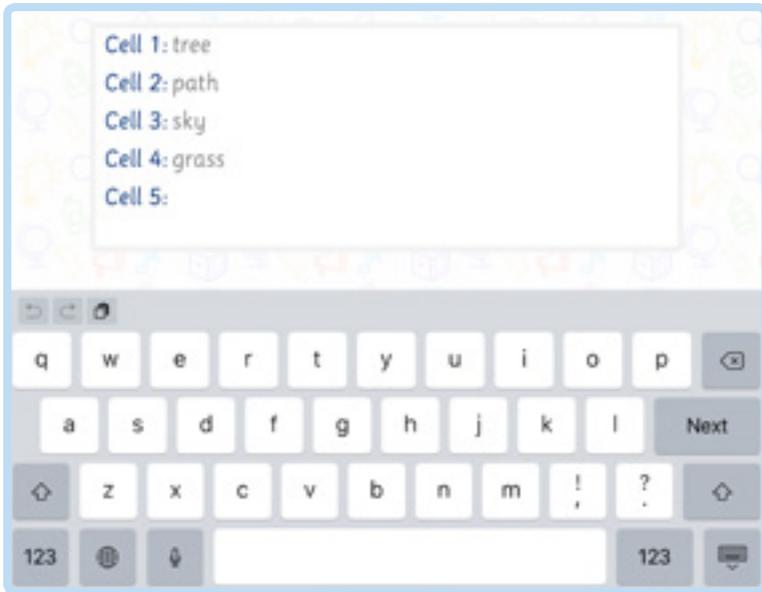
Hybrid pages contain a small scene on the right side of the screen and a column of cells down the left. Scenes need a background image. If you want to take a picture on the spot, tap [Capture from Camera](#). The preview window on the left of the screen will turn onto a camera. Frame the image you want to use, then tap anywhere on the image to take a photo.

If you already have a suitable image saved on your iPad, choose [Capture from Library](#). If you want to look on the internet for an image, choose [Safe websearch](#). ChatAble also comes with a full library of [PCS symbols](#) and a collection of [ChatAble Images](#) stock photos which can all be used as a scene background.

You can resize your visual scene image using the pinch-to-zoom, move and rotate it as you prefer.



Tap on the next button at the bottom right of the screen. If you want to add cells, simply tap on one of the blank cells on the left of the page. You'll see a GoGo! Add pop up.

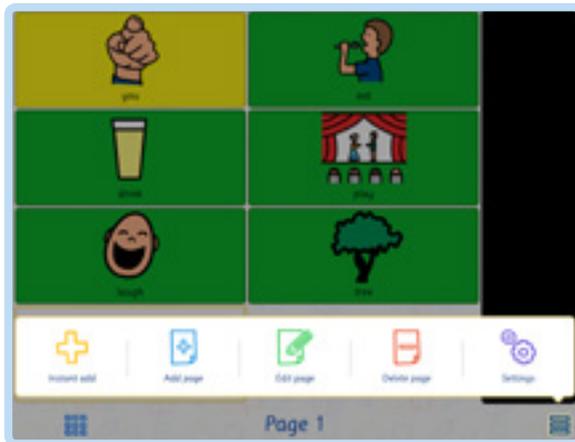


If you want to add hotspots to the scene portion of the screen, tap on the "Add hotspot" button

## 9. Edit Page



If you're in communication mode and you want to edit the page that you're on, you can do this by tapping on the [settings button](#), then tapping on [Edit Page](#).



If you're in a grid or hybrid, you'll enter Fast Edit mode, where you can quickly add or remove cells. If you're on a scene, you'll go straight to the hotspot editing page.

Editing a page, you'll have all the same options as adding a page, except some of the settings and options will be pre-selected based on the way you had the page setup previously (See adding a grid, adding a scene, or adding a hybrid for more details).

### Instant Add

If you want to quickly add a cell to the grid page that you're on, tap on the [settings button](#), then [Instant Add](#). This will create a cell from whatever text you have in the message window. It will also search for a PCS symbol based on this text.

Once you have tapped instant add, you will be taken into cell editing mode, so that you can make any changes that you need to before saving.

### Delete page

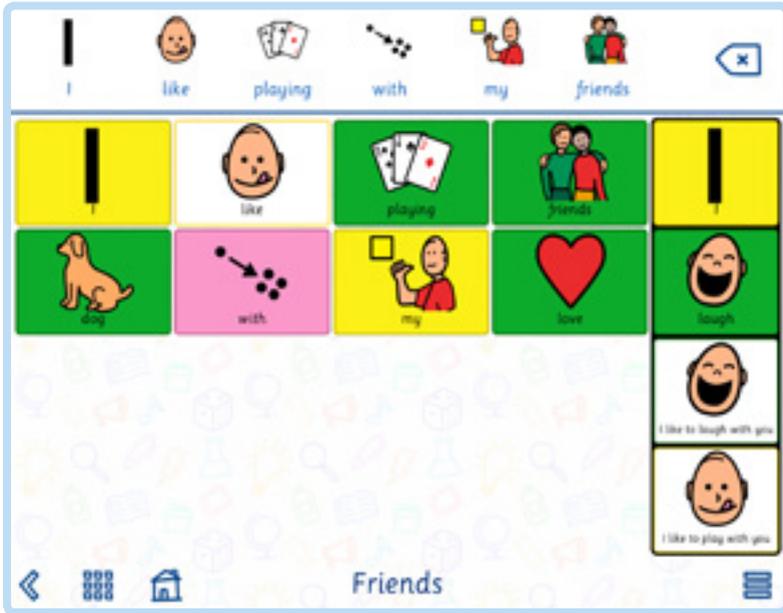
Removes whichever page you're viewing from your ChatAble library.

## 10. Clever Core

Clever Core is a new vocabulary set designed by Therapy Box with both core and fringe vocabularies easily accessible. Clever Core prediction can be turned on in [settings](#), and gives you constant access to your most frequently used symbols, whichever page you're on.

# 11. Using ChatAble to speak

Activate a cell or hotspot by tapping on it. When your whole message is in the message window, tap on it once and it will be read aloud by the app



 Use the back arrow to clear the most recent item from the message window. If you press and hold on the back arrow, it will clear the whole window

The options in the bottom left are (from left to right):

 **Back arrow:** takes you to the previously visited page (doesn't appear on your home page)

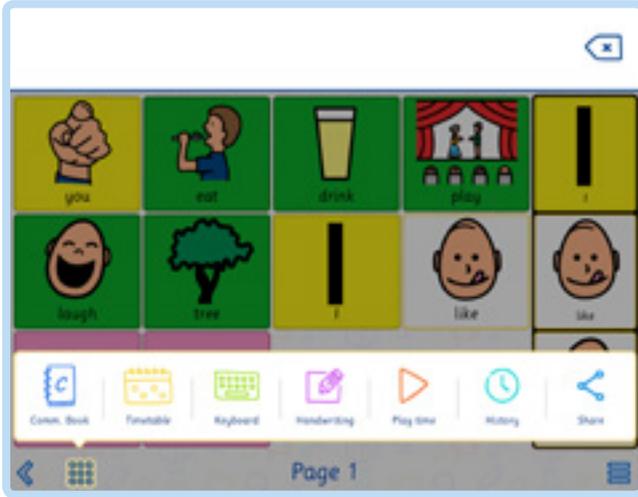
 **Navigation menu:** (see \*\*\*\*page\*\* for further details)

 **Home button:** takes you straight back to your home page

 The **settings button** appears in the bottom right of the page, and will bring up settings and editing options

# 12. Navigation Menu

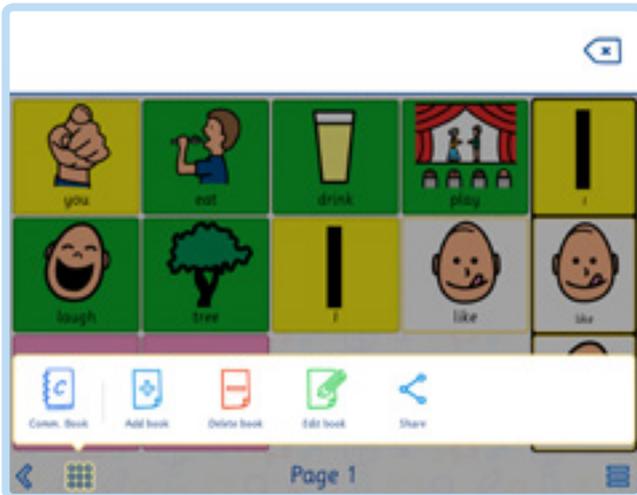
The navigation button in the bottom left corner of the screen gives you access to a lot of new features that have been developed for this update. It is accessible from every page and you can also link this function to a cell or a hotspot using the "Functions" button in the "Link" section.



## Communication Book



Tap on the [Communication Book](#) icon to enter the Communication Book section



Create a new Communication book by tapping on [Add Book](#)



Choose a picture and write your book name, then tap on the forward arrow.



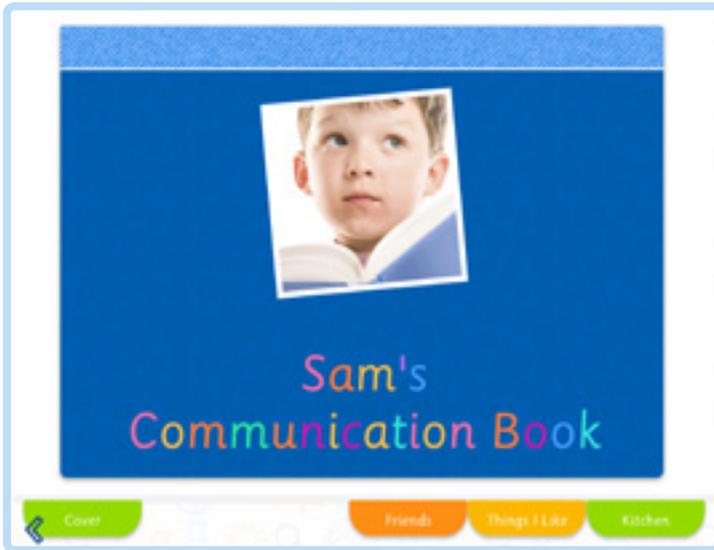
Choose the pages that you want to add to your book. Tap on the page once to select it and tap on it again to deselect it. The pages will be displayed in your communication book in the order that you select them.



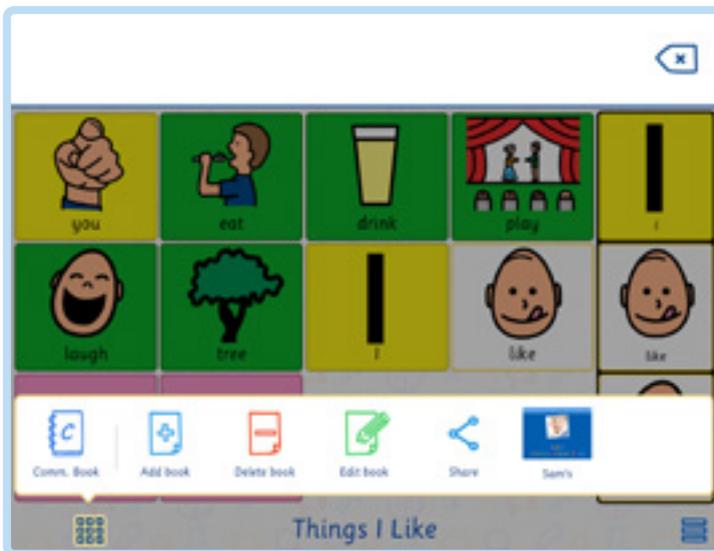
Choose a picture and write your book name, then tap on the forward arrow.



Tap on the save icon when you have selected all the pages that you want to use.



With the tab menu you can browse the book you created. The name on the tab is the page's name. You can also move between pages with a flicking motion on the touchscreen, as though turning the pages of a book.



Tap on the [Share](#) icon to share or print your book. You will create a PDF version of your Communication book, ready to be printed or shared through email.



Tap on the [Delete book](#) icon to delete one of your books or on the [Edit book](#) icon to change something. Both buttons will ask you which book you want to edit or delete.

# Timetable

The visual timetable is colour coded by day to aid with recognition. You have access to both a daily and a weekly view. Toggle between the two using the timetable icon in the bottom left of the screen.

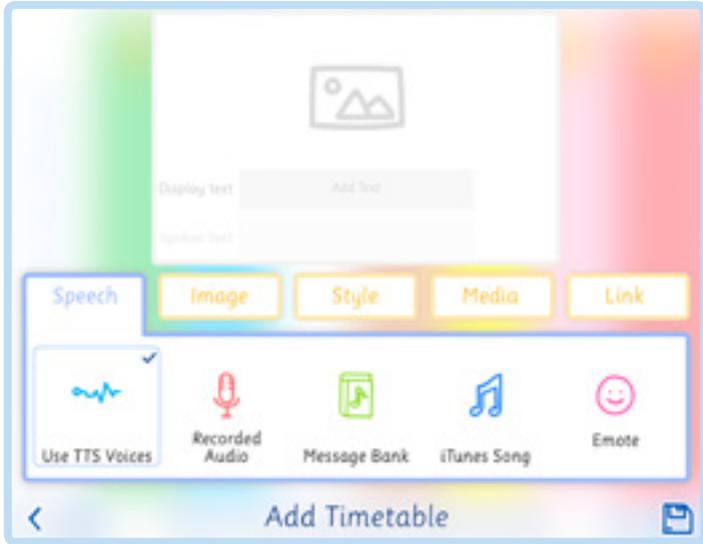


To set up a new event on your timetable, tap the [Edit Timetable](#) button.



You will then be able to tap a box to add an event.

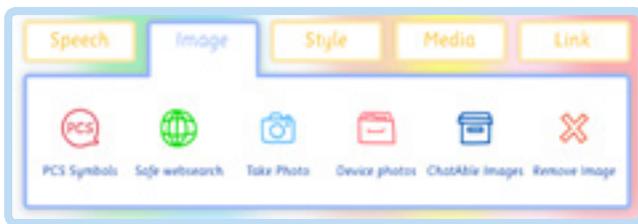
If you would like to give the event a caption, tap on the text box in the preview window. ChatAble will automatically search for an appropriate PCS symbol.



### Speech

Under the speech header, you have all the options relating to how the app will speak when the event is tapped on. If you want the spoken text to be read aloud using a synthetic voice, tap on [Use TTS Voices](#). You can also [record your own voice](#), [select an iTunes song](#), or [select an emotion sound](#) to play.

If you don't want the app to make any sound when the cell is tapped on, uncheck all of the options (tap on whichever option is marked with a tick: this will deselect it).



### Image

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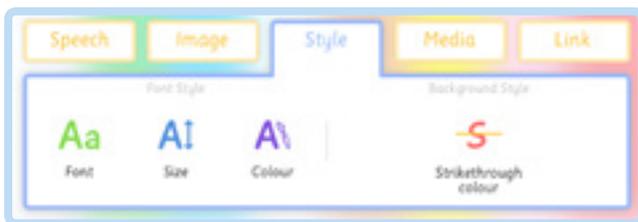
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Pinch to zoom in or out, move and rotate the image as you want.



## Style

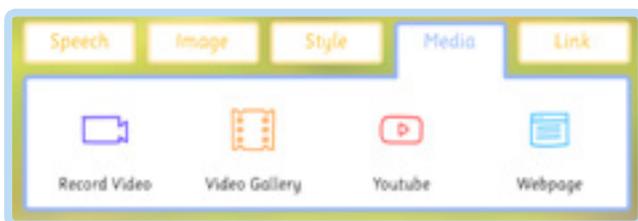
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**Font size:** give more or less focus to your cell text by increasing or decreasing the font size.

**Font Colour:**

**Strikethrough colour:** place a strikethrough in the text.



## Media

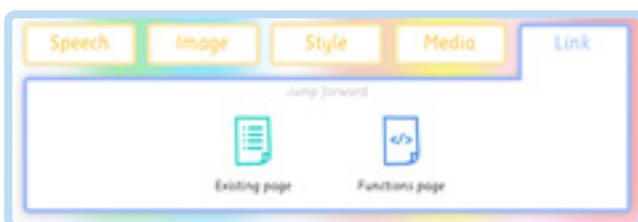
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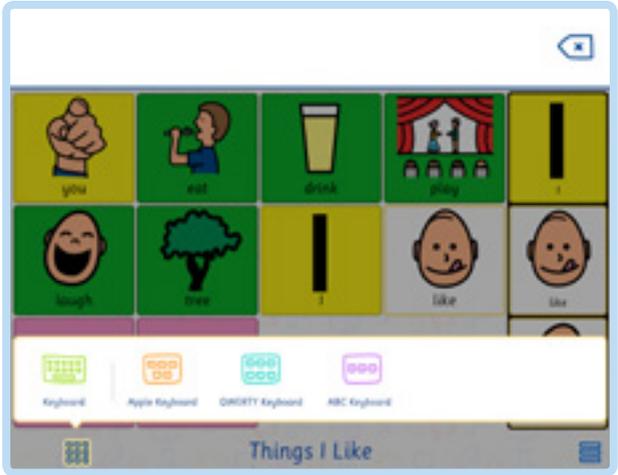
## Link

If you tap on a linked event, it will open up a new page, so you can navigate out of the timetable in communication mode, or into another one of the ChatAble feature pages.

**Existing page:** link to a page you've already created.

**Function Page:** Link to your timetable, one of the writing inputs (keyboards and handwriting), your communication books, or the play time section.

# Keyboards



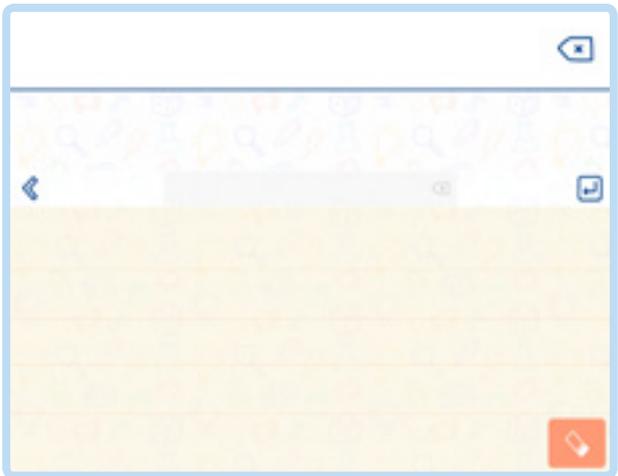
There are 3 different keyboard options in ChatAble 3:

**Apple keyboard:** use the iPad's own keyboard. If you have a third party keyboard set up on your iPad, this will also be compatible.

**QWERTY and and ABC keyboards:** grid keyboards based on QWERTY and ABC layouts.

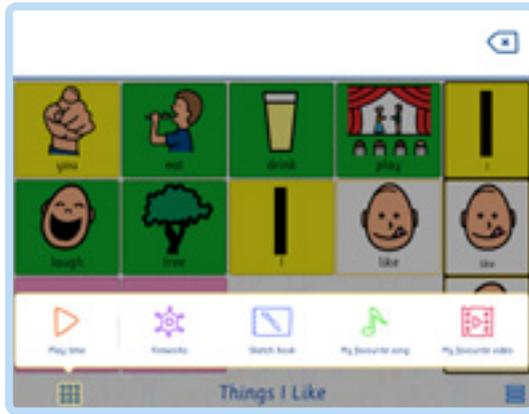
When you type in ChatAble, a symbol prediction will come up based on the vocabulary in your pages and based on your speech history. Tap on a symbol to quickly enter it into the message window, or tap on the return icon next to the text entry strip above your keyboard if you want to enter the text as you've typed it. The symbol prediction should become more accurate with increased app usage.

# Handwriting



Tap on the **Handwriting icon** in the navigation menu to to open the writepad. The handwriting mode (this function works only if you are connected to the internet) also comes with symbol prediction.

# Play Time



## Fireworks

A sensorial game to get relaxed: tap on the screen to shoot a firework!



## Sketch Book

Draw whatever you want in the sketchbook.



Tap on the [palette icon](#) to customise your sketch: set the background (you can use a solid colour, take a picture, or use a picture on your device); pick one the brush colours and choose the brush thickness.



Tap on the [eraser icon](#) to delete your sketch.

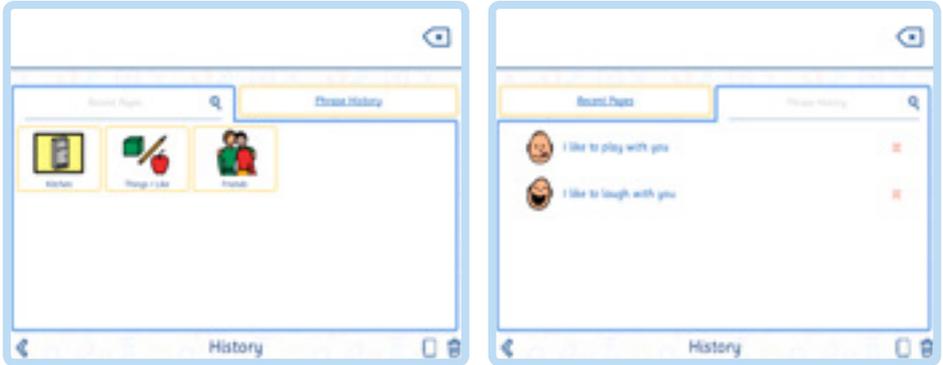


Tap on the share icon to save your sketch on your device, to print it, or to send it through email.

## Favourite Song and Favourite Video

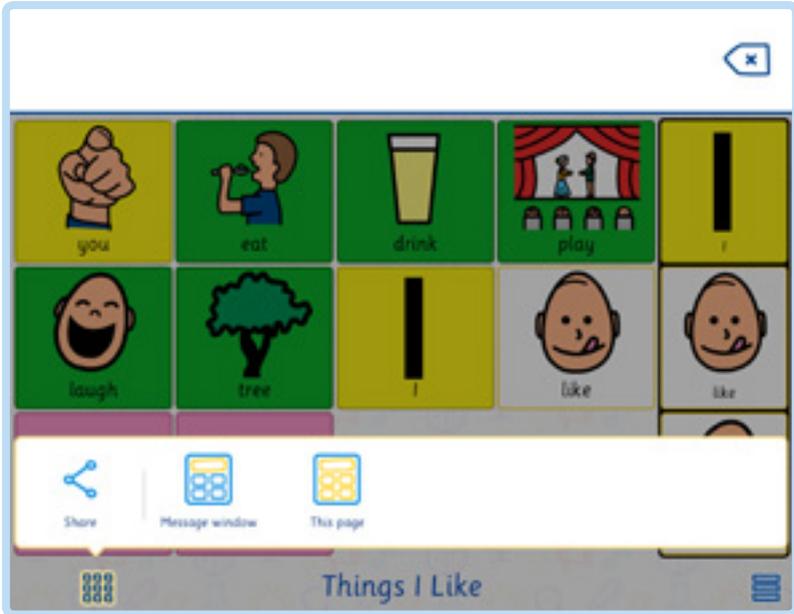
Tapping on these two icons will play your favourite song and favourite video. You can choose these in settings.

# History



Tap on [History](#) to see your Recent Pages and your Phrases History. It will open on [Page History](#). To see your spoken Phrase History, tap on the [Phrase History](#) tab. Tap on a page to open it or on a phrase to speak it. Both Phrase History and Page History are searchable, making it easier to find the item you're looking for.

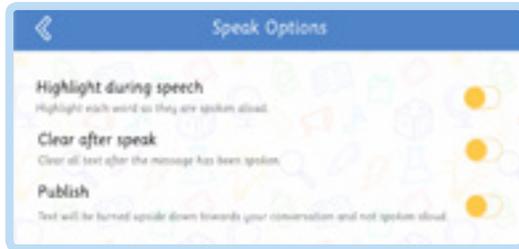
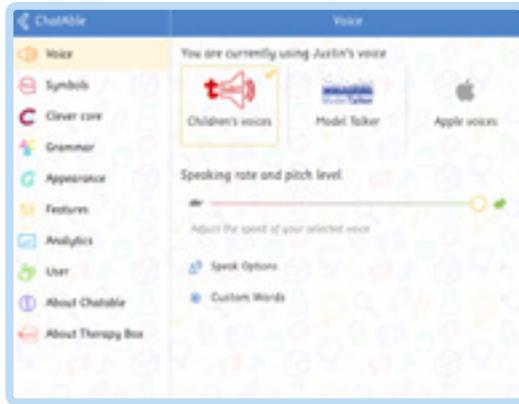
# Share



Tap on the [Message window](#) icon to share (using all your device sharing options) the text in your message window. Tap on [This page](#) to share a PDF copy of your page.

# 13. Settings

## Voice

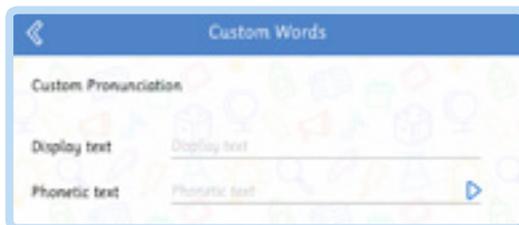


### Speak Options

**Highlight during speech:** when the message window text is playing, the app highlights each word as it reads it aloud.

**Clear after speak:** after the message window text is read by the app, the app automatically removes all text so that you don't need to use the delete button.

**Publish:** when you tap on the message window, the words aren't read upside down, but flipped over so that it's easy for someone sitting opposite to read. This setting can be used to conduct a private conversation when other people are around.

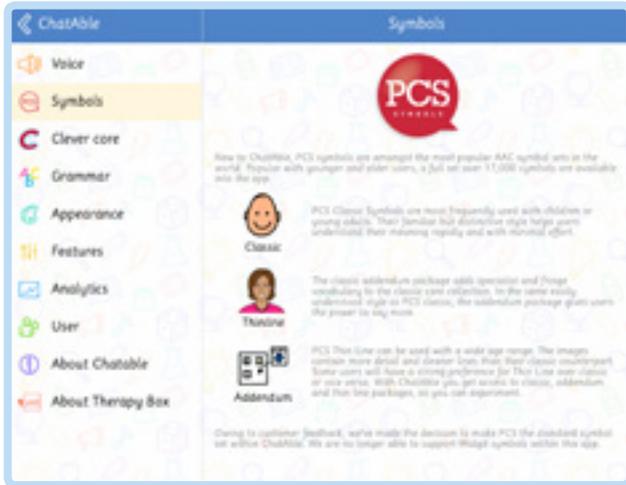


### Custom Words

Sometimes synthetic speech can make words sound wrong. Custom words helps reduce this problem by allowing you to change the way ChatAble pronounces a word.

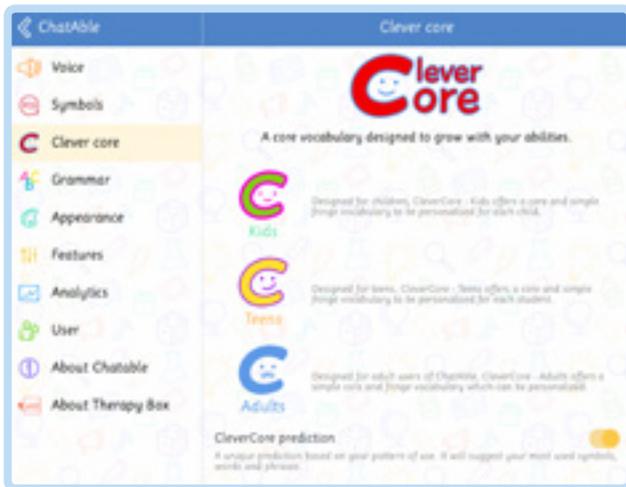
In **Display text**, type the word as it is spelled (how you would like it to be spelled on screen), then in **Phonetic text**, type it out phonetically. A play button next to the shortcut text lets you hear how it will be read aloud, so you can quickly change the phonetic text if it needs further refinement.

# Symbols



We are offering 17000 PCS symbols within ChatAble 3: the Classic, the Thinline and the Addendum set. The symbols section of settings provides further information on this.

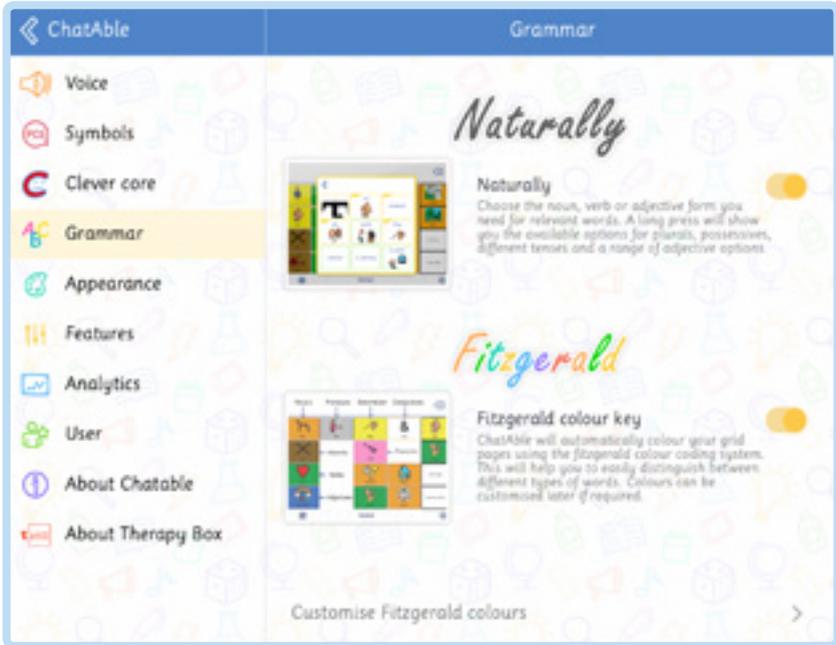
# Clever Core



The Clever Core section provides more information on each of the 3 vocabulary sets that we offer in ChatAble.

You can turn Clever Core prediction on or off. Clever Core prediction strip appears on the right hand side of the screen and gives you constant access to your most frequently used symbols. It will show the most used symbols from all the pages except for the active one and the most spoken sentences.

# Grammar



## Naturally

A grammar support to help you write faster. Tap and hold on a word and Naturally will provide you with different forms of the word, depending on what type of word it is: hold on a verb to see the different conjugation, or on a name to see the plural and the possessive.

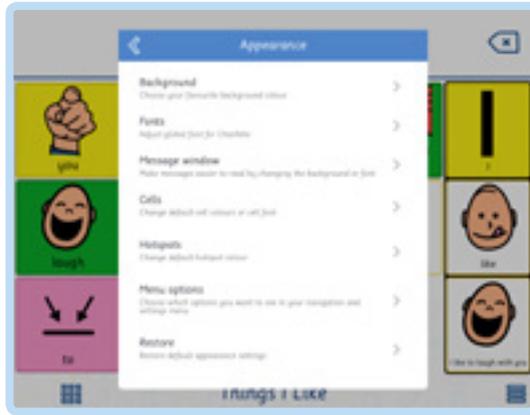
## Fitzgerald

The Fitzgerald colour key will help you to identify the words in your grid. Each word type has a specific colour:

- Adjective - blue
- Verb - green
- Pronoun - yellow
- Noun - orange
- Conjunction - white
- Preposition - pink
- Adverb - brown
- Determiner - grey

Some words can have two different meanings ('book' for example, can be both a noun and a verb). For this reason you can always change the word type in cell editing mode. Changing the word type in cell editing will automatically update Fitzgerald & Naturally.

# Appearance



## Background

Change ChatAble background using the colour you like the most, tap on [Use the default ChatAble pattern](#) to restore the default theme.

## Fonts

Pick the global font to use in the whole app. The single cell setting has the priority; therefore, if you picked a specific font for your cell, you won't lose it by changing the font here. However, all default font throughout the rest of the app will be updated.

## Message Window

You can choose whether to show the symbol and the text, or only the text when you tap on a cell.

Change the background colour and the font used in the message window. You can increase or decrease the size of the font using the [font size slider](#), and make the background more or less transparent using the [background gradient slider](#).

## Cells

Customise the default appearance of a cell (font, border and background colour). You will still be able to change the appearance of cells individually in cell editing mode.

## Hotspots

Customise the default appearance of a hotspot (border and background colour). You will still be able to change the appearance of hotspots individually in hotspot editing mode.

## Menu Options

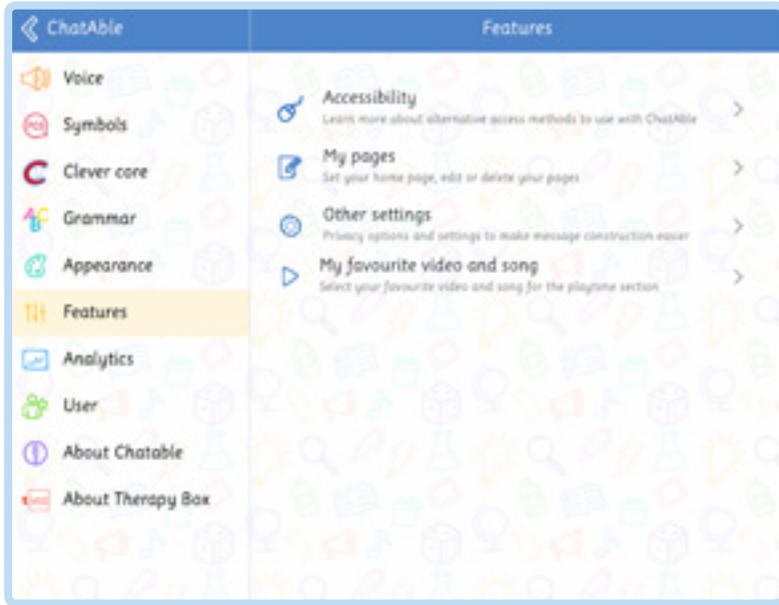
Through this page you can decide to hide all the menu voices in ChatAble, to better fit your needs. If you don't want to share any pages or messages, for example, you could turn off the sharing button. If you don't want to use the handwriting recognition feature, you can hide it.

The only voices that you cannot hide from here are the [Settings](#) icon and the [User Analytics](#) page: open the iOS settings > ChatAble to hide them.

## Restore

Tap on restore to go back to the default appearance settings.

# Features



## Accessibility

ChatAble doesn't have its own accessibility options, but it is optimised for and tested with iOS switch control and iOS touch accommodations.

## My Pages

Manage all your pages from here: you can set your home page, edit and delete a page, or just open the selected page. You can also delete more pages together, just tap on all the pages that you want to delete and tap on the bin icon.

## Other Settings

**Save history and recents:** disable this feature if you don't want to track which pages you're visiting and/or the messages you're speaking.

**Jump:** if disabled, then any of your jump back links (set up in cell editing link tab - jump back to home or jump back to previous page) will be disabled.

**Key tone:** enable or disable the audio feedback in the whole app.

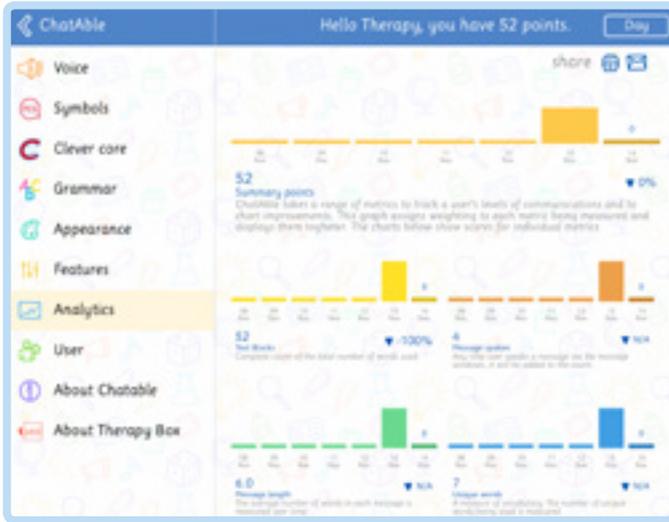
**Speak text when tapped on folder:** disable this feature to ensure that no folder name is ever read aloud by the app. This will automatically ensure that the app doesn't read out text from linked cells, even if TTS is left on in editing mode.

**Speak text when tapped on cell:** disable this feature to ensure that no cell name is ever read aloud by the app. This will automatically ensure that the app doesn't read out text from any cells, even if TTS is left on in editing mode.

## My Favourite Song and Favourite Video

Search through YouTube to select your favourite video and search through iTunes on your iPad to select your favourite song. These will be always accessible via the Playtime section of the app.

# Analytics



Analytics allows you to track language development.

**Text blocks:** a count of the total number of words spoken, including repetitions.

**Messages:** counts the total number of messages spoken. Every time the message window is tapped on to read it aloud, count goes up.

**Message length:** calculates the average message length based on the number of words and the number of messages spoken.

**Unique words:** counts the number of words but discounts any re-used words.

**Summary points:** an overall calculation based on all 4 metrics, which are weighted to provide an indication of vocabulary and app usage.

Tap on any of the metrics to see more information and to export the data via email or printing.

## User

Manage your account and your contents through this page.

### Import your ChatAble 2 Backup

If you are a ChatAble 2 user, you can see here all your cloud backups and download the one you want to use in ChatAble 3.

### Manage Your Vocabulary

Download one of the available vocabularies: you can choose if you want to add or to replace your existing vocabulary with the downloaded one. You can also decide to delete all your pages and start from scratch.

### Offline Mode

Use the app offline (with no sync active) by turning on [offline mode](#). As soon as you turn it on, it will sync all your pages with the Cloud.

### Change your password

Type your old password in order to change it.

### Logout

Tap here to logout. Before logging out, it will sync any new content not yet on the Cloud.

### Delete Your Account

[Delete your account](#) will erase all your data from your cloud (your details and your vocabulary). The ChatAble account is shared with Predictable: if you delete it you will lose even your Predictable data.

## About ChatAble

Here you can rate ChatAble, send us a support query email, and read this user guide! The [In-App message](#) page will show you all the important news related to your account and your version of ChatAble.

## About Therapy Box

Enter this page to know everthing about Therapy Box and our apps.



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CONTACT: [support@therapy-box.co.uk](mailto:support@therapy-box.co.uk)